



# Simon Fraser Student Society Catering Order Form

## Food and Beverage Service

### Instructions

1) Fill out this form at the SFSS General Office located at MBC 2250

2) Office staff will deduct estimate from funds

4) Either the General Office or Organiser Office Coordinators will initial the form\*

**\*no work will be done by Catering prior to receiving the Coordinator's initials**

5) After the event, if the actual cost is less than the estimate, a refund will be noted by the General Office in the funding books

Quantity	Item	Price	Extended Price
	Deli platter	\$145.00	
	Cheese and cracker tray	\$50.00	
	Vegetable tray	\$45.50	
	Fruit tray - small	\$32.00	
	Fruit tray - large	\$50.00	
	Grilled vegetable antipasto - small	\$45.00	
	Grilled vegetable antipasto - large	\$90.00	
	Spinach dip - vegetarian	\$55.00	
	Tex Mex	\$36.00	
	Chips & Dips	\$22.50	
	Pizza - 3 toppings	\$16.80	
	- additional toppings	\$2.25	
	Appetizers (per dozen - two dozen min.)	\$12.95	
	Sandwiches	\$5.25	
	Wraps	\$5.55	
	Danish	\$1.75	
	Muffins	\$1.45	
	Cookies	\$1.25	
	Apple Strudels	\$1.75	
	Banana or Carrot Walnut loaf	\$1.45	
	Brioche buns	\$1.45	
	Coffee (per cup - 15 cup min.)	\$1.25	
	Tea (per cup - 10 cup min.)	\$1.00	
	Specialty Teas	\$1.00	
	Juice Pitchers	\$4.65	
	Juice Bottles (300 mL)	\$1.65	
	Canned Pop	\$1.50	
	Bottled Water	\$1.65	
	Fruit Punch	\$3.50	
	Other:		
	<b>Order Subtotal</b>		
	GST		
	Gratuity		
	<b>Order Total</b>		

<b>Account Number</b>	
<b>Departmental Student Union Graduate Caucus or Club</b>	
<b>Date of Function</b>	
<b>Time of Function</b>	
<b>Event Location</b>	
<b>Group Size</b>	
<b>Contact Person</b>	
<b>Contact Email</b>	
<b>Contact Phone Number</b>	
<b>Additional Directions</b>	

<b>Office Use Only</b>	
Estimated Cost	\$ <input style="width: 100%;" type="text"/>
Cost Noted in...	
<input type="checkbox"/> Core	\$ <input style="width: 100%;" type="text"/>
<input type="checkbox"/> Trust	\$ <input style="width: 100%;" type="text"/>
<input type="checkbox"/> Grant	\$ <input style="width: 100%;" type="text"/>
General Office or Organiser Office Coordinator Initials	<input style="width: 100%; height: 30px;" type="text"/>