

Call to Order – 4:02 pm, April 27, 2015 | Executive Conference Room

1. Roll Call of Attendance

Committee Composition

President..... Chardaye Bueckert
Vice President Finance..... Adam Potvin
Vice President Student Life
Vice President External Relations, Incoming VP Student Services Darwin Binesh

Society Staff

Build SFU General Manager..... Marc Fontaine
Campaigns, Policy, and Research Coordinator Pierre Cassidy
Communications Coordinator..... Irma Arkus
Executive Director..... Colleen Knox
Student Union Organiser..... Antonio Daling
Minute Taker Dion Chong

Guests

Incoming President..... Enoch Weng
Incoming Vice President Finance..... Barbara Szymczyk
Incoming Vice President Student Life Deepak Sharma
Incoming Vice President University Relations Brady Yano
Incoming Science Representative..... Jas Hans

Regrets

Vice President Student Services Zied Masmoudi
Vice President University Relations Moe Kopahi

2. Adoption of Agenda

MOTION EXEC 2015-04-27:01

Binesh

Be it resolved to adopt the agenda as presented.

Items added: in camera, studentcare conference delegates, social/appreciation event

CARRIED AS AMENDED

3. Matters Arising from the Minutes

MOTION EXEC 2015-04-27:02

Potvin

Be it resolved to approve the minutes of 2015-04-22

CARRIED

4. Ratification of Regrets

MOTION EXEC 2015-04-27:03

Potvin

Be it resolved to ratify the regrets of:

Vice President Student Services Zied Masmoudi
Vice President University Relations Moe Kopahi

Masmoudi informed the President at 2:49pm that a personal matter has arose, while Kopahi had done similarly at 3:46pm

CARRIED

5. Discussions

a. Lessons Learned and Best Practices

Discussion was raised around the tiered structure of the organization and whether the Board of Directors meetings rendered the Executive Committee obsolete.

- Executive manages the day-to-day operations, such as staffing workflow, priorities, and closure of services.
 - The organization invests into a management structure. Implementation of strategic plan should be entrusted to the management, and issues should be raised through supervision of management as opposed to supervision of staff.
 - Issues arose with the lack of executive role review during the introduction of the Executive Director position. Role clarity continued to be a major issue across the organization.
 - The incoming board has a unique opportunity to review the organization and reimagine how the structure should work and how to streamline the system.
 - EXEC handled a significant number of sensitive in camera matters
- Meetings were often perceived to be ineffective
 - Discussions that occur at the Executive Committee tend to be mirrored at both other committees and at the Board level.
 - A lack of a strong strategic plan may have inhibited the efficacy of the committee.
 - As Board meets weekly and reports become formalized and consistent, the reporting and update function of the committee becomes unnecessary
- Executive also could handle strategic planning and the vetting of legal documents, job description, and other comprehensive documents in a way that would be significantly more efficient than a body of 16 discussing minute details.
- EXEC often vets items for Board. However, since the two bodies have a certain degree of overlap, discussions become repetitive at both bodies and those who do not attend EXEC may be frustrated as they were not included in the initial discussion.
 - The disparity of knowledge between EXEC and FARM, as a result of the differing contact with the organization's many branches, may cause distrust which results in matters being discussed *ad nauseam* at Board.
- Restriction of EXEC agenda and the length of meeting times could serve to streamline conversations and reduce the necessity to meet as often. EXEC should be considered an ad hoc committee where matters are referred by board or by extenuating circumstance.
 - Conversations at all committee tend to stretch to the full length of allotted time.
- It was necessary to encourage more communications amongst the board before meetings to ensure a common understanding and reduce the duration of discussions.
- The presence of two incoming Executive Officers with previous FARM experience on the incoming Executive Committee may serve to alleviate the gap between the two bodies.

Chairing the committee—for the most part, President would speak on issues of important since it was less formal setting than Board. At the Board of Directors level, it was expressed that having to be the chairperson inhibited the ability of the President to participate and make their views known on issues of contention.

Governance Reform continues to be a priority for the executive.

b. Social/Appreciation Event for Incoming/Outgoing Board

Social element of the orientation process was being left to the incoming Board. This provides an opportunity to meet with outgoing members. A number of possible times were considered, with a decision being made to host the event after the Board meeting on Wednesday as all members would be on campus and the incoming board would already be on campus for training. Food and Beverage Services would be closed by 5pm thus limiting options.

Action Item: Incoming Vice President Student Life would contact Club Ilia

Action Item: Outgoing President would invite the outgoing board

Action Item: Incoming President would invite the incoming board

6. New Business

a. Studentcare Stakeholders Conference Delegates—May 19th to 22nd

Annual stakeholders conference—Studentcare was requesting stakeholder selection by today. The committee would communicate the delegate recommendations to Studentcare, contingent upon Board approval.

Studentcare covers all costs associated with the conference, using funds paid by student society members. The incoming board would also have to authorize per diems for the delegates.

The President and Vice President Student Services were the directors who interact most closely with Studentcare and therefore were felt to be the most logical representatives to send.

MOTION EXEC 2015-04-27:04

Potvin

Be it resolved to recommend to Board to select Darwin Binesh—incoming Vice President Student Services—and Enoch Weng—incoming President—to participate in the Studentcare Stakeholder Conference in Montreal from 2015-05-19 to 2015-05-22

CARRIED

Abstention: Binesh

7. Executive Officer and Staff Updates

Job posting for the Accessibility Review Project Worker has been uploaded and is scheduled to close 2015-05-07. The incoming board will have to appoint new representatives for the hiring committee.

Hans and Sharma left 4:38pm

The Emergency Communications Coordinator was welcomed to the organization.

The President would be transferring a number of files to other board members.

8. In Camera Session

MOTION EXEC 2015-04-27:05

Potvin

Be it resolved to move the meeting in camera with management and incoming executive officers

CARRIED

9. Adjournment

DC /CUPE 3338