

Call to Order – 1:30 pm, July 28, 2015 | Executive Conference Room

1. Territorial Acknowledgement

The Executive Committee acknowledged that the meeting was being conducted on the traditional and unceded territories of the Coast Salish peoples, which included the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people to the current knowledge of the Society.

2. Roll Call of Attendance

Committee Composition

President..... Enoch Weng (*late-academic*)

Vice President External Relations Kathleen Yang

Vice President Student Services Darwin Binesh

Vice President Student Life Deepak Sharma

Vice President University Relations Brady Yano

Society Staff

Build SFU General Manager..... Marc Fontaine

Executive Director..... Martin Wyant

General Office Coordinator Adrienne Marino

Minute Taker Dion Chong

Guests

Regrets

Vice President Finance..... Barbara Szymczyk

3. Adoption of Agenda

MOTION EXEC 2015-07-28:01

Yano, Amended Yang

Be it resolved to adopt the agenda as presented.

Granting Committee recommended item added to new business

CARRIED AS AMENDED

4. Matters Arising from the Minutes

MOTION EXEC 2015-07-28:02

Yang

Be it resolved to approve the minutes of 2015-07-14

CARRIED

5. Ratification of Regrets

MOTION EXEC 2015-07-28:03

Yang

Be it resolved to ratify the regrets of:

Vice President Finance..... Barbara Szymczyk (*personal*)

CARRIED

6. New Business

a. GC—SFU Camping Club LOA

The Coordinator was updated on the issue a few days prior. The letter of agreement as drafted by General Office Coordinator Jones was provided, which included context of the situation. The letter would re-grant the loan based on the five criteria as enumerated within the LOA. Given the issue of privileges provided to members in good standing and potential revocation, the matter was referred to the Executive Committee. At the time, the loan was provided without any procedures or precedent for club loans. The loan has been outstanding for over a year, and no individual from the organization had followed up on the matter in any substantial manner. The LOA was prepared as per the request of the Granting Committee to develop a base for continued negotiations with the Camping Club executives. The Granting Committee felt that it was necessary to extend an act of good faith but was uncomfortable with making a decision on the matter.

Question was raised around the need of the member owed. It was perceived that it has been over a year since the event and the individual has still not interacted directly with the Student Society General Office. The Coordinator did not feel that the club had been following procedures, and that they should be fundraising to repay the member as opposed to re-extending the loan. Further, the Coordinator did not know which member was currently owed the amount requested. Further, any money collected did not get processed through the SFSS system and therefore there are no accountability for money extended. It was raised that unless a chain of accountability can be established, the Society should not be reimbursing any funds. An event organizer who was also an executive officer, had motivated for the initial loan request. The loan was provided on the grounds of dire need to support a member; however it was raised that the loan was approved but never claimed at any point. Due to the end of the fiscal year, the loan offer has since closed within the club database. Financial practices are such that the fiscal year has ended and the loan should not be brought forward to the next fiscal year.

It was expressed that this situation was a conflict of interest due to the affiliation of the club with a former Executive Officer of the Student Society. As such it was felt that this matter should not be discussed further.

It was raised that the terms of reference for the Granting Committee did not allow for loans to clubs and therefore the committee should proceed as per the TOR and reject all loan requests from the clubs side moving forward. Further, the committee was reminded that there was no such thing as a matter being without prejudice and precedence, and that any actions taken by the committee would constitute precedence.

A discussion matter would still need to take place on the repercussions of placing a member in bad standing, as this would also address the issue of outstanding Independent Electoral Commission levied fines.

Staff indicated that at the time of approval, the loan was provided on the understanding that an LOA would be drafted and signed between the Society and the club to govern the tenants of the loan, as well as the development of the appropriate policies to govern club loans mirroring the precedent of the student union loan provision system. This was to be headed by the Vice President Student Life at the time but did not occur. It was raised that staff present at the meeting had expressed immense concern regarding the situation.

The Executive Director raised that if a situation was occurring at any point which deviated from the operating practices of the organization, the staff should inform the Executive Director as soon as possible.

Action Item: President would add a discussion on Members in Bad Standing to next EXEC.

Marino left after discussion item

b. Build SFU Bursary Update

- The Build SFU Bursary takes a portion of the levy and redistributes to the students in need through SFU Financial Aid and Awards. Through the current system students taking less than fulltime credits are ineligible.
- At present, 3% of the levy is collected for the bursary. At present, the bursary has not returned the full Build SFU levy contribution given the sheer number of members eligible for financial aid.
- Project costs continued to be an area of key concern for the membership. The response suggested by the Build SFU General Manager and the summer Dialogue Group was for an increase of the bursary contribution to 6% of levy, which would provide enough funds beyond 100% reimbursement of the cost.
 - This would not ameliorate the issue of part time students being ineligible. In the long term, the SFSS could consider investing in the administrative costs to set up a levy for part time students
 - This levy contribution has always been factored into the financial model for the project, and was approved within the referendum question which established the Build SFU levy.
- This would become part of the Build SFU messaging shared by the department and the Board.

7. In Camera Session

a. Rotunda Lease

MOTION EXEC 2015-07-28:04

Sharma

Be it resolved to move the meeting in camera with staff and management

CARRIED

The Executive Committee was updated on the continued progress of the Rotunda lease negotiation, including tenant requests and billing.

b. MBC Tenants

MOTION EXEC 2015-07-28:05

Yano

Be it resolved to move the meeting in camera with management

CARRIED

- c. Food and Beverage Services;
Hiring Committees;
Constituency Groups**
MOTION EXEC 2015-07-28:05

/

Be it resolved to move the meeting in camera with the Executive Director

8. Attachments

Camping.Loan.LOA.pdf

A number of documents relating to the Rotunda Lease Negotiations have been redacted. For access, please contact the SFSS Executive Director.

9. Adjournment

DC /CUPE 3338

July 27, 2015
Granting Committee
Camping Club Loan – Letter of Agreement

“Without Prejudice and Precedent”

In July of 2014, the SFSS Camping Club (the “Club”) held their major weekend outdoor event on Harrison Lake, for which they had carefully planned for many weeks. Revenue was forecast to come from sales of tickets and food, leaving only a \$500 funding gap for which they were granted money from the SFSS Club Grants line, G1220.

Unfortunately the event was hit with quite inclement weather, resulting in a significant loss of revenue. Where possible, food and equipment was returned for refund. However, one SFSS member was still left short by 602.88 (Receipts are with the General Office).

In September 2014, Granting Committee approved a loan in order to see the member repaid, but the loan was not activated.

Based on the attached, renewed motion, Granting Committee 2015/16 agrees to enable a loan for the outstanding fees, if the Club agrees to the following terms and conditions:

1. A repayable grant for \$602.88 will be created from the SFSS Club Grants line for the Club to fund the repayment to the member.
2. To reflect the money owed, the Club’s Trust account on the database, T4483, will be placed at negative \$602.88.
3. The Club agrees to pay the amount back in full by Oct 30, 2015.
4. Failure to repay in full will result in the revocation of the Club’s active status.
5. Failure to repay in full will also result in a one-year revocation of the Club’s Executive student status as “Members in Good Standing”, with the attendant loss of privileges.