

Call to Order – 3:08 pm, September 8, 2015 | Forum Chambers

1. Territorial Acknowledgement

The Granting Committee acknowledged that the meeting was being conducted on the traditional and unceded territories of the Coast Salish peoples, which included the Squamish, Musqueam, Stó:lo, and Tsleil-Waututh people to the current knowledge of the Society.

2. Roll Call of Attendance

Committee Composition

Board of Directors Member (*chair*) Corbett Gildersleve

Vice President Student Life Deepak Sharma

Board of Directors Member Salathiel Wells

Board of Directors Member

Councilor

Councilor Elena Jiang Su

Student At-Large

Society Staff

Student Union Organiser..... Antonio Daling

Minute Taker Dion Chong

Guests

Board of Directors Member Shipra Sharma

Board of Directors Member Christine Dyson

Environmental Resource Management Student Union Charly Chaproff

Absent

Student At-Large Hermon Ephraim

3. Adoption of the Agenda

MOTION GC 2015-09-08:01

Sharma D., Amended Sharma D.

Be it resolved to adopt the agenda as presented.

Science Undergraduate Society was supposedly resubmitting the grant under the \$1000 mark. However, the SURO has not received anything to that effect. The SUS item was struck thusly.

CARRIED AS AMENDED

4. Matters Arising from the Minutes

MOTION GC 2015-09-08:02

Sharma D.

Be it resolved to approve the minutes of 2015-08-24

CARRIED

5. Granting Presentations

a. Faculty of Environment Student Unions—EnviroFrosh

The following is a summary of the discussion points from the presentation

- As all student unions over the summer were inactive, the Environment Representative had been acting as the coordinator for the Frosh over the past number of months.
- Registration has already been opened and over 100 have already registered (well beyond the original projection of 60 attendees)
- First day of the event includes students attending the SFSS AGM (including explanation of the AGM, Build SFU, and the voting process), and includes an orientation, icebreakers, introduction to the photobucket challenge, meeting faculty members and the faculty of environment at large. Second day will include series of lab tours to understand the lab proceedings in the affiliated departments and faculties. In the evening, an open career night for all FENV students would be run with various organizations and coop opportunities present.
 - Mix and mingle event would cap off the event, also open to all FENV students, including DSU presence.
- This was the first inaugural Frosh event for the Faculty of Environment and the desire was for the event to connect students throughout FENV from first through fourth year, with experiential learning opportunities and volunteer development.
 - Volunteers would be recognized through the student ambassador program.
- Main costs of the event were for t-shirts and food. The shirts would ensure that participants were identifiable on campus. Shirts are for both froshies and volunteers.
- Student unions have not had their first meetings yet, but have confirmed that their portion of the funding would be discussed at the first meeting. Many student unions executives have signed up to volunteer at the event. Each student union would be taking on a \$625 grant request.
 - As the Environmental Resource Management Student Union has not been formally established yet, their funding source was contingent upon approval from Council.
- Two different versions of the catering request form have been received by the Student Union Resource Office.
- The SFU Student Engagement Fund may be asked to provide funding. It was raised that the forms were complete but funding was contingent upon funding having been provided by the SFSS.
- The event was entirely on campus which would serve to minimize risk.
- The event would consist of 31 volunteers, with involvement from many of the student union executives in designing the activity.
- The Frosh had no cost on students. As it was the first event, the desire was to lower all barriers to participation to maximize the number of FENV students who could take part in the event and therefore justify future iterations of the event.
- Questions were raised around prize funding. It was expressed that 10 main prizes would be purchased along with 15 smaller swag items.
- External sponsorship is still being sought, with some preliminary sponsorship having been secured. This was the priority for the team moving forward.
- Environment Coop was also providing some sponsorship for the career night. Professional organizations have mostly been interested just in presenting at the career night. Should the event be successful, this would pave the way for greater awareness of

the FENV programmes within the community and potential opportunities for monetary sponsorship in the future.

- The funding sought would be put towards all line items within the budget other than Halpern Center rental (covered by Coop) and the Lab Tours (covered by FENV).
- If necessary, the DSUs could increase contributions to cover unanticipated costs, but the desire was for the DSUs avoid having to deplete the entirety of their core funding.

It was expressed that the Student Union executives would have liked to attend the Granting Committee meeting but nearly all had class during the meeting time.

The work of the committee and the degree of collaboration was recognized positively by the committee.

Presenters left at 3:39pm

6. Grant Funding Financial Update

The Student Union Organiser provided an update on the financial health of the Student Union grant line item. 30 grants have been received by the Student Union Resource Office and by the Granting Committee for student unions.

7. Grant Considerations

a. FENV Student Unions—EnviroFrosh

- Catering could be an area that could be recommended to the Student Engagement Fund.
- T-shirt costs were of concern to the committee given the number of attendees compared to the number requested. The organisers were provided with the list of preferred shirt providers by the Student Union Organiser. In the past, precedence has been set for a shirt cap.
- Student unions have not confirmed their core contribution. As such, given the time sensitive nature of the issue and the first time application for grant funding, the grant would be made contingent upon core contributions from all groups involved.
- Print funding could be sourced from the core printing allocations of the various student unions.

MOTION GC 2015-09-08:03

Wells

Be it resolved to grant Geography Student Union, Environmental Science Student Union, Archaeology Student Union, and the contingent Environmental Resource Management Student Union up to \$1750 from the student union grant line item for EnviroFrosh, allocated towards food (\$1000), t-shirts (644), Bandanas (\$45), decorations (\$50).

CARRIED

8. Attachments

Grant Proposal(SFSS)_2015_EnviroFrosh

9. Adjournment 3:52pm



EnviroFrosh - Grant Proposal

SFU Archaeology, Environmental Science, Environmental Resource Management (contingent), Geography Student Union

Funding Sought

\$2500

Name and Contact Information

Lead Coordinators:

Charly Chaproff – ccaproff@sfu.ca
Christine Dyson – envrep@sfss.ca
Tesicca Truong - ttruong@sfu.ca

Student Union Representatives:

Ann Wang (Geography Chair)- wangannw@sfu.ca
Brea McCauley (Archaeology President) – bmccaule@sfu.ca
Charly Chaproff (Resource Management President – Contingent) - ccaproff@sfu.ca
Nathalie Scott-Hsiung (Environmental Science President) - nscotths@sfu.ca

Event Description

The Undergraduate Student Unions within the Faculty of Environment have come together to plan the first ever frosh for the Faculty of Environment. The Frosh hereby referred to, as ‘EnviroFrosh’ will span over the course of 3 days from September 22nd to 24th. The event serves multiple functions as it seeks to engage with all students in the Faculty of Environment manifesting many direct and indirect benefits to all the DSU’s, Faculty of Environment and the SFSS. Although catered towards first years, this event offers many opportunities for all students to be involved. Whether it is through participation the Faculty-wide Meet-and-Greet or volunteer opportunities everyone has the chance to partake. This event will allow students to become more engaged with their peers, professionals in the field and faculty members. In addition it will also strengthen all 4 DSU’s and encourage student involvement on campus. This section will outline the following: (i) details of the event and its purpose; (ii) direct and indirect

benefits to event participants, volunteers, Faculty of Environment and the SFSS; and (iii) a financial statement outlining available and sought resources.

I. Event Details and Intentions

Overview

EnviroFrosh will take place from September 22nd to 24th and will all be located at SFU Burnaby. The event location has been limited to Burnaby Campus as this is where the majority of classes within the faculty of environment are held. This event has been sectioned into 4 different categories. The first evening will comprise of the Enviro Frosh Launch, where students will be introduced to the frosh leaders, coordinators, supporting staff, and be instructed on the activities occurring on the following days such as the #BucketlistChallenge. The second day will comprise of departmental tours during the afternoon and a careers night in the evening. In order to ensure ALL students are able to participate in this frosh we have left the second and third night open to students from all years of study. The third day will consist of a faculty meet and greet so that students have the chance to become better acquainted with professors.

Itinerary of Activities

September 22nd

Orientation on the first evening is set to begin at 5:30pm. The event was originally scheduled to begin at 4:30pm however, this created a time conflict with the SFSS Fall AGM. As such, the event has been pushed back by 1 hour to ensure students have the chance and ability to attend both events. At 5:30pm students will congregate in the MBC conference rooms where dinner will be provided. At this point in the evening introductions will be given by the coordinators, DSU representatives and frosh leaders involved with the activities. There will also be a faculty member on site to introduce the rules regarding student participation in frosh and conduct. After introductions there will be a number of ice breaking activities for students. These will all be lead by frosh leaders, and include icebreakers. After the icebreakers there will be an explanation of our #BucketlistChallenge. This is a 2-day photo search activity across campus that froshes will complete in smaller groups. Each group will be allocated points based on the creativity of the photos they take during the necessary challenges. After the explanation of the photo bucket challenge participants will then be broken up into their assigned groups and introduced to their frosh leader. In their groupings they will decide how they plan to approach the #BucketlistChallenge and create a name for their team. The night will conclude with team challenges and final remarks. Estimated end time is 8:30pm.

September 23rd

The events on the 2nd day will begin at 10:30am. The morning/early afternoon will consist of lab tours of the Geography, Archaeology and Earth Sciences Departments. Students will sign up for lab tours in advance. Frosh leaders will assist with leading the groups throughout the different departments. This event allows first year students the chance to see what incredible research SFU students and faculty members are conducting. All departments have generously offered to host interactive lab tours that explore archaeobotany, zooarchaeology, sedimentology, geographic information systems (GIS), paleoclimatology and more. This event was designed so that first year

students can get a sense of what they can work on in later years and will hopefully spark some interest for a few of them! Exploring the research facilities is normally an activity which older students will participate in, which is why we predict this event will be popular amongst new incoming students. The lab tours are set to end at 3:30pm.

Activities for the evening consist of a careers night for the Faculty of Environment. The event is located at the Halpern centre and will be from 4:30-6:30pm. Careers night is a networking event, which aims to provide students with valuable tips on how to secure employment upon graduation. Given this is our first ever EnviroFrosh the aim of this event is to include students from all years of study. We designed our frosh to be as inclusive as possible so that all students can have the chance to attend regardless of whether or not they are a first year student. Confirmed panelists for careers night include Monica Karpiak, Senior Archaeologist for Golder Associates Ltd., Larry Pynn, 25 plus award-winning Environmental Reporter for the Vancouver Sun, Andres Soux, Senior Scientist for RWDI, Ben Cross, Climate Adaptation and Stormwater Management for the City of North Vancouver, Marni Turek, Environmental Coordinator for the Coquitlam River Watershed and Eoin Madden, Climate Campaigner for the Wilderness Committee. By inviting professionals from a myriad of environment sectors and backgrounds, we aim to shed light on job opportunities available in the field. After our panel discussion there will be a socializing and networking section, where students can talk to individual panelists more in depth and learn about additional environmental organizations. The Ancient Forest Alliance, and the Wilderness committee will also be present to offer advice and information on some great volunteer opportunities.

September 24th

The final day of EnviroFrosh will end with a Faculty Meet and Greet. This event is open to new and current SFU students and will give them a chance to mingle with Faculty of Environment professors and members. The event will run from 3:30pm to 5:30pm and will be located at the SFU Archaeology Museum. Proceedings for this evening include introductions by the Dean, the Frosh Director and Coordinators. Throughout the evening the images students took throughout the week during the #BucketlistChallenge will be played on an overhead projector. At the end of the night the grand prize for the #BucketlistChallenge will be announced in addition to other prizes being distributed. This event will also feature tabling for all 4 of the DSU's. Our aim with this is to get students to walk around and hopefully sign up for a meeting with their respective DSU's and learn more about how to get involved. Student representatives for Archaeology, Environmental Science, Geography, and the new Bachelor of Environment will all be present and ready to answer questions students may have. In addition we have asked other clubs and constituency groups to attend this event for tabling purposes. These include the SFU Underwater Archaeology Club, Embark Sustainability, SFU 350 and hopefully more. Our hope is that in having a variety of options open to students they will be more enticed to sign up for DSU's and Clubs. The end time for this event is 5:30pm after which, anyone who is 19+ will be invited to continue the festivities over at the Highland Pub. We will not be funding anything at the Pub night, as we recognize not all students are able to attend this portion of the frosh.

To summarize, the intention of this event is three-fold: (i) to provide first year SFU Faculty of Environment students with a multi-dimensional, experientially fun Frosh; (ii) to build a better connection within the Faculty and provide opportunities for all students (iii) Support and strengthen all of the Faculties DSU's and build relationships which foster a strong community within the university as a whole.

2. Direct & Indirect Benefits

The following synthesizes the direct and indirect benefits of this trip:

- a) **Connecting Students:** The intention behind frosh is to help new students feel more established within their faculty. The orientation on the first evening and #BucketlistChallenge is designed solely for first year students so that they can get to know their peers whom they may see in their classes. The rest of the events are designed for all students so that they too can participate in frosh.
- b) **Unifying the Faculty through its DSU's:** With the introduction of a new DSU (contingent on presentation to council Sept. 16th), this is an excellent opportunity to promote the importance of DSU's and get students to join. By highlighting how to sign up for a DSU and making the process easy at the meet and greet our hope is that we will have greater turnout at meetings this year. Should this frosh be a successful event we hope it will lead to future joint DSU functions.
- c) **Experiential Learning:** The purpose of our frosh is to be not only fun but also informational. As such we have incorporated a number of different dynamic learning opportunities. The lab tours bring the focus back to studies, and different areas students can learn about. The careers night portion of frosh offers opportunity for personal development and social networking.
- d) **Volunteer Opportunities/Leadership Development:** This event would not be possible without a vast quantity of volunteers. We have offered volunteer opportunities for the following roles; frosh team leader, photographer/videographer, and general volunteers for all three days. Our hope is to develop the leadership capacities of our volunteers so that they can in turn coordinate future frosh and contribute towards other Environment events. Volunteers will also receive official recognition for hours worked through the Student Ambassador Program.

Financial Statement

The Frosh Coordinators have come together to research the costs associated with this event. This section details our budget and the various forms of funding available to us for this event. We are seeking a grant from the SFSS for the amount of \$2500, which represents a portion of the costs for this event. Making this event financially realistic and affordable was something we strived to achieve. We understand clearly the financial strains associated with education, however this event is planned to take place at an especially sensitive time for most students. With school beginning, tuition fees are due and textbooks need to be purchased. Thus, this grant represents a critical opportunity to make this event accessible to all students. As previously mentioned, should our grant request be approved, the SFSS will receive appropriate representation on all of our promotional materials and your involvement will be enthusiastically communicated to our membership at every opportunity. It is our goal to have the entirety of the event funded for students. Again we would like to stress the importance of this grant and the support of the SFSS in allowing this event to go forward and reach as many students in our

membership as possible. This section details our budget, funding streams and projected Cost vs. Funding scenario.

Please Note: All advertising material for this trip will be printed through the SFSS Copy Centre.

Funding Contribution from the DSU’s:

Each DSU representative has agreed to place an agenda item at their first meeting to allocate money from their core funding towards this event. Given none of the DSU’s have been active this summer semester, the financial burdens and uncertainty surrounding funding have made the planning of this event difficult. All representatives have recognized the importance of this event for the unifying of the faculty and strengthening of the DSU’s. Representatives are confident their members will feel the same, as many active DSU members are involved in either the event planning or volunteering.

Overall Budget

EXPENSE / DESCRIPTION	COST TOTAL
Food (Orientation, Career Night, Faculty Meet and Greet)	\$2,000
Welcome Gift Bags	\$350
T-shirts	\$800
Bandanas	\$45
Decorations/Supplies	\$50
Gifts for Lab Tour Guides, and Presenters	\$150
Prizes and Giveaways	\$640
Videographer: production	\$150
Printing	\$150
Halpern Centre Rental	\$125
Totals	\$4,460

Costs VS. Funding - PROJECTED*

Total Expected Costs	\$4,460
Archaeology Student Society Contribution	\$100
Geography Student Union Contribution	\$100
Environmental Science Student Union	\$50
Environmental Resource Management Student Union	\$100 (contingent)
Faculty of Environment, Office of the Dean contribution	\$ 1,000
Co-operative Education (Science and Environment)	\$275
TOTAL UNMET NEED	\$ 2,835

*Funding will also be sought from the Student Engagement Fund

The Archaeology, Environmental Management, Environmental Science, and Geography Student Unions are all committed to offering valuable and fun learning opportunities to our membership. We would like to invite the Simon Fraser Student Society to support our initiative even further as we strive to create a more connected Faculty and student body. We greatly appreciate your time and consideration!

Sincerely,

The DSU Representatives and EnviroFrosh Coordinators